



NOTICE INVITING E-AUCTION / ADVERTISED TENDER

Disposal of Obsolete, Unserviceable and Scrap Stores

F. No.: A-Stor015/1/2023-AdminA-Stor015/1/2023-Admin

Date: 10.09.2026

The National Institute of Solar Energy (NISE) invites online bids through e-Procurement/e-Auction for disposal of its obsolete, unserviceable and scrap stores as a single composite lot, comprising, inter alia, e-waste/IT items, obsolete electrical/electronic items, Solar PV Panels and other scrap materials, on “AS-IS-WHERE-IS” basis.

Key details:

Particulars	Details
Mode of Disposal	Advertised Tender / Online E-Auction
Portal	NISE e-Wizard / CPPP, as applicable
Nature of Disposal	Single Composite Lot
Date of Publication	10.09.2026
Last Date & Time for Submission of Bid	As specified in the Tender document
Date & Time of Opening/Evaluation	As specified in the Tender document
EMD	As specified in the Tender document
Inspection of Materials	As per schedule specified in the Tender document
Reserve Price	Confidential

Important Conditions:

1. Interested bidders shall carefully examine the complete Tender Document and Additional Terms & Conditions (ATC) available on the designated e-procurement portal before submitting their bids.
2. The materials shall be offered on an “AS-IS-WHERE-IS” and bidders are advised to inspect the materials before submission of bids.
3. The bidder shall be responsible for loading, transportation, lifting and removal of the entire lot, along with compliance with all applicable statutory, environmental, GST/TCS and other legal requirements.

4. In respect of **e-waste, batteries, Solar PV Panels and other regulated waste**, the **successful bidder shall comply with the applicable environmental laws/rules and possess the requisite authorizations/registrations, wherever applicable.**
5. The highest responsive and eligible bidder (H1) meeting the applicable terms and conditions shall be considered for further action, subject to the approved Reserve Price and approval of the Competent Authority.
6. The Reserve Price shall remain confidential and shall not be disclosed to bidders. NISE reserves the right to accept or reject any or all bids, wholly or partly, in accordance with the applicable rules and tender conditions.
7. All other terms and conditions relating to EMD, payment, security deposit, lifting period, default, forfeiture, statutory taxes/duties and post-sale documentation shall be governed by the Tender document and ATC.

For further details and participation, bidders may visit the designated e-procurement portal (<https://nise.ewizard.in/auctionFreeView/freeViewPublishedAuctionSummary>) and download the complete Tender document/ATC.

Administrative Officer
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ADDITIONAL TERMS AND CONDITIONS (ATC)

FOR ADVERTISED TENDER FOR DISPOSAL OF OBSOLETE, UNSERVICEABLE AND SCRAP STORES THROUGH NISE E-WIZARD PORTAL – **SINGLE COMPOSITE LOT**

1. INVITATION AND SCOPE OF DISPOSAL

1.1 National Institute of Solar Energy (NISE), an Autonomous Institute under the Ministry of New and Renewable Energy, Government of India, invites online bids from eligible bidders for disposal of obsolete, unserviceable and scrap stores through **Advertised Tender** on “**AS IS WHERE IS**”, “**AS IS WHAT IS**”, “**NO COMPLAINT**” and “**NO WARRANTY**” basis.

1.2 The disposal shall comprise **ONE SINGLE COMPOSITE LOT** containing the items detailed in Annexure-G.

1.3 Bidders shall quote a single consolidated amount for the entire composite lot. Partial bids shall not be accepted.

1.4 The bidder shall inspect the material and satisfy itself regarding its condition, quantity, location, accessibility, recoverable value and statutory/environmental requirements before submission of bid.

1.5 No warranty is given regarding working condition, residual life, quality, exact quantity, weight, usability or recoverable value.

1.6 The disposal shall be subject to this ATC, applicable laws/rules, and approval of the Competent Authority.

2. TENDER PARTICULARS

Particular	Details
Seller	National Institute of Solar Energy (NISE)
Mode	Advertised Tender through NISE E-wizard portal
Disposal	Obsolete, Unserviceable and Scrap Stores
Lot	ONE Composite Lot
Bid basis	Highest Responsive consolidated offer
EMD/Bid Security	₹1,41,500/-
Bid validity	90 days
Inspection	NISE, Gwal Pahari, Gurugram
Security Deposit (SD)	25% of total sale value
SD submission	Within 7 calendar days of Acceptance/Sale Order
Balance Sale Value	Normally within 15 calendar days as per Para 10.7
Free delivery/lifting period	30 calendar days
Ground rent after free period	½% of sale value per day, subject to applicable extension/approval
GST	As applicable
TCS	As applicable under Section 206C of IT act
Partial lifting	Not permitted
Delivery	After prescribed payment and Delivery/Sale Release Order
Environmental compliance	Mandatory
Location	NISE, Gwal Pahari, Gurugram
Bid publication date	10-09-26

Technical compliance submission date	30-09-26, 05:00PM
Technical Qualification date	06-10-26, 05:00PM
Auction Start Date	07-10-26, 09:00 AM
Auction End Date	10-10-26, 05:00 PM

3. GOVERNING RULES, MANUALS AND STATUTORY FRAMEWORK

3.1 The disposal shall be governed by:

- a. General Financial Rules, 2017, as amended from time to time;
- b. Rule 217 – Disposal of Goods;
- c. Rule 218 – Modes of Disposal;
- d. Rule 219 – Disposal through Advertised Tender;
- e. Rule 221 – Disposal at scrap value or by other modes, wherever subsequently attracted;
- f. Rule 222 – Sale Account, including preparation of applicable sale account;
- g. Manual for Procurement of Goods, Second Edition, 2024, Chapter 10 – Disposal of Scrap Goods, particularly Paras 10.1 to 10.11;
- h. applicable terms and conditions;
- i. E-Waste (Management) Rules, 2022 and amendments;
- j. Battery Waste Management Rules, 2022 and amendments;
- k. Environment (Protection) Act, 1986 and rules made thereunder;
- l. applicable CPCB/SPCB directions/guidelines;
- m. Income-tax Act, 1961, including Section 206C, wherever applicable;
- n. applicable GST laws;
- o. applicable transport, safety, hazardous-waste and other statutory requirements.

4. CLASSIFICATION OF MATERIAL

The lot broadly comprises:

Category A – E-Waste/Electronic Equipment

Category B – Electronic Consumables

Category C – Solar PV Waste

Category D – Metal Scrap

Category E – Other Obsolete/Unserviceable Equipment

5. SINGLE COMPOSITE LOT

5.1 The entire inventory in Annexure-I constitutes **ONE COMPOSITE LOT**.

5.2 Bid shall be for the entire lot.

5.3 Partial bids shall be rejected.

5.4 Partial lifting shall not be permitted.

5.5 The bidder shall not select, leave behind or reject individual components after acceptance.

5.6 NISE may withdraw/retain any item before release where authorised under applicable rules, with corresponding adjustment/refund wherever legally required.

6. TECHNICAL DESCRIPTION OF MATERIAL

6.1 The detailed technical description and condition of the material is provided in **Annexure-F**.

6.2 The technical description identifies:

- nature of item;
- approximate quantity;
- present condition;
- disposal category;
- applicable handling requirement;
- environmental/statutory requirement.

6.3 The bidder shall be deemed to have accepted the physical condition after inspection.

7. INSPECTION OF MATERIAL

7.1 Inspection shall be permitted at NISE, Gwal Pahari, Gurugram, on dates/times specified in the bid as per standard provision.

7.2 Bidders shall inspect the material before submitting their bids.

7.3 The bidder shall verify:

- quantity;
- condition;
- accessibility;
- location;
- nature;
- dismantling requirements;
- environmental category;
- transportation requirements; and
- recoverable value.

7.4 No claim based on ignorance/misunderstanding of the condition shall be entertained after acceptance.

8. ELIGIBILITY OF BIDDERS

The bidder shall furnish:

a. PAN;

- b. GST Registration Certificate;
- c. Constitution/legal-status document;
- d. authorised-signatory document;
- e. EMD evidence;
- f. environmental registration/authorisation;
- g. CPCB/SPCB registration;
- h. recycler/pre-processor/processor details;
- i. acceptance of ATC;
- j. no-blacklisting/debarment declaration;
- k. physical inspection declaration;
- l. statutory compliance undertaking;
- m. downstream facility undertaking; and
- n. other documents specified in Annexure-F.

9. E-WASTE, BATTERY, PV AND ENVIRONMENTAL COMPLIANCE

9.1 E-waste shall be handled in accordance with the E-Waste (Management) Rules, 2022 & amendments and same is also applicable in Solar PV modules/panels/cells.

9.2 Battery waste shall be handled in accordance with the Battery Waste Management Rules, 2022 and amendments.

9.3 Where statutory registration/authorisation is required, the bidder shall possess valid registration/authorisation.

9.5 Rule 217(v) specifically requires hazardous waste, scrap batteries and e-waste to be disposed of keeping applicable environmental guidelines in view and refers to valid registration of prospective bidders as recycler/pre-processor.

9.6 No dumping, open burning, unsafe dismantling or unauthorised disposal shall be permitted.

10. EMD / BID SECURITY

10.1 The bidder shall furnish **₹1,41,500/- (Rupees One Lakh Forty-One Thousand Five Hundred only)** as EMD/Bid Security.

10.2 EMD of unsuccessful bidders shall be returned/refunded without interest in accordance with applicable GFR provisions.

10.3 EMD may be forfeited for withdrawal, material breach, failure to comply with acceptance, failure to pay or failure to lift.

10.4 The EMD of the successful bidder shall remain with NISE until payment of the prescribed Security deposit and may be adjusted towards the Security deposit at NISE's discretion, consistent with Para 10.7 of the 2024 Procurement of Goods Manual.

11. TWO-STAGE EVALUATION

11.1 Evaluation shall be conducted in two distinct stages:

Stage-I: Technical/Eligibility/Statutory Compliance Evaluation

Stage-II: Financial Evaluation of Technically Responsive Bidders Only

11.2 The financial bid of a bidder who fails mandatory technical/statutory eligibility shall not be considered for H1 determination.

11.3 A bidder quoting the highest financial amount but failing mandatory requirements shall not be declared H1.

11.4 Technical evaluation shall be completed and recorded before financial evaluation.

12. TECHNICAL/ELIGIBILITY DOCUMENTS

The following documents shall be mandatory, as applicable:

Sl.	Requirement	Document Name
1	PAN	Copy of PAN Card
2	GST	GST Registration Certificate
3	Constitution	Certificate of Incorporation/Registration/Partnership Deed/Proprietorship Declaration
4	Signatory authority	Board Resolution/Authorisation Letter/Power of Attorney
5	EMD	Bank EMD Evidence
6	ATC acceptance	Annexure-E – Bid Acceptance & Undertaking
7	Environmental compliance	Annexure-B – Environmental Compliance Declaration
8	Recycler/processor	Annexure-C – Environmental Authorisation/Recycler/Processor details
9	CPCB/SPCB authorisation	Valid Registration/Authorisation Certificate, wherever required
10	E-waste eligibility	Valid E-Waste registration/authorisation, wherever legally required
11	Battery eligibility	Valid Battery Waste registration/authorisation, wherever legally required
12	PV-waste arrangement	Valid authorisation/downstream facility document, wherever applicable
13	Downstream disposal	Authorisation/undertaking of authorised recycler/processor
14	No blacklisting	Signed No-Debarment/No-Blacklisting Declaration
15	Inspection	Inspection declaration
16	Composite lot	Acceptance in Annexure-E
17	As-is-where-is	Acceptance in Annexure-E
18	Full lifting	Undertaking in Annexure-E
19	Tax compliance	Annexure-A/E
20	Data security	Data-security undertaking in Annexure-A/E

13. TECHNICAL COMPLIANCE MATRIX

The bidder shall submit Annexure-F – Technical/Eligibility Compliance Matrix.

Each mandatory criterion shall be marked:

COMPLIED / NOT COMPLIED / NOT APPLICABLE with reference to the exact supporting document.

The evaluation committee shall record:

- document verified;
- validity;
- compliance;
- deficiency, if any;
- final status.

A bidder shall qualify for financial evaluation only if all mandatory requirements are complied with.

14. CLARIFICATION OF TECHNICAL DOCUMENTS

14.1 NISE may seek clarification on an uploaded document where permitted.

14.2 Clarification shall not permit:

- submission of a fundamentally missing eligibility document where prohibited;
- change of bidder identity;
- change of quoted price;
- creation of eligibility after bid submission where the tender requires eligibility as on bid date; or
- material alteration of the offer.

14.3 Where a statutory registration was required to exist on the bid submission date, a registration obtained subsequently shall not retrospectively cure the deficiency.

15. FINANCIAL EVALUATION

15.1 Financial evaluation shall be undertaken only for technically responsive bidders.

15.2 The bidder quoting the highest acceptable consolidated price for the entire composite lot shall be ranked highest.

15.3 The financial bid shall be evaluated against the Reserve Price and applicable tender conditions.

15.4 Taxes shall be treated in accordance with the financial-bid format and applicable law.

15.5 No post-bid alteration of price shall be permitted except through a process expressly authorised under GFR/Manual.

16. H1 / HIGHEST RESPONSIVE BIDDER

16.1 H1 shall mean:

The technically responsive and eligible bidder offering the highest acceptable consolidated price for the entire composite lot, meeting the Reserve Price and all mandatory tender conditions.

16.2 H1 status shall not itself create a vested right to award.

16.3 The highest acceptable responsive bid should normally be accepted.

17. NEGOTIATION / COUNTER-OFFER

17.1 If the H1 price is not acceptable, negotiation may be undertaken only with H1, in exceptional circumstances and in accordance with applicable rules.

17.2 If such negotiation fails, a reasonable/acceptable price may be counter-offered to the next highest responsive bidder(s), as permissible under Rule 219.

17.3 No routine post-bid negotiation shall be undertaken.

17.4 All negotiations, if any, shall be properly recorded.

18. ACCEPTANCE / SALE ORDER

18.1 On approval by the Competent Authority, NISE shall issue an Acceptance Letter/Sale Order.

18.2 The Acceptance/Sale Order shall specify:

- accepted sale value;
- EMD adjustment;
- Security Deposit;
- Balance Sale Value;
- payment schedule;
- lifting period;
- environmental obligations;
- delivery conditions; and
- other applicable conditions.

18.3 The successful bidder shall comply with the prescribed payment schedule.

19. SECURITY DEPOSIT – 25%

19.1 The successful bidder shall require to deposit Security Deposit (SD) equivalent to 25% of the total sale value within 7 calendar days from the date of Acceptance Letter/Sale Order, excluding the date of issue, in accordance with Para 10.7 of Procurement of Goods Manual 2024.

19.2 The EMD may be adjusted towards SD at NISE's discretion.

19.3 Failure to deposit SD within the prescribed period may result in forfeiture of EMD and cancellation of the sale.

19.4 No interest shall be payable on EMD/SD.

20. BALANCE SALE VALUE

20.1 The balance sale value (BSV) shall ordinarily be paid within 15 calendar days in accordance with Para 10.7 of the 2024 Goods Manual.

20.2 Extension, where permissible, shall not be automatic.

20.3 Where an extension is approved, late payment charges may be levied as per applicable provision.

20.4 Thereafter, the SD may stand forfeited in accordance with applicable conditions.

20.5 No material shall be released until full sale consideration and applicable statutory dues have been realised.

21. GST AND STATUTORY TAXES

21.1 GST shall be charged wherever applicable.

21.2 Any statutory variation in tax/duty shall be borne by the purchaser as applicable on the date of supply/delivery.

21.3 Applicable tax shall be deposited/collected before delivery as required.

22. TCS UNDER SECTION 206C

22.1 TCS shall be collected wherever applicable under Section 206C of the Income-tax Act, 1961.

22.2 TCS shall accordingly be applied only to the legally qualifying component/category.

22.3 The bidder shall furnish valid PAN and other tax particulars.

22.4 Any higher rate mandated by law for failure to furnish valid PAN/statutory information shall apply as prescribed.

22.5 NISE shall maintain the necessary tax records and deposit/report TCS in accordance with law.

23. DELIVERY ORDER / SALE RELEASE ORDER

23.1 After receipt of:

- a. EMD adjustment, where applicable;
- b. SD;
- c. BSV/full sale consideration;
- d. GST/statutory dues; and
- e. other mandatory documents,

NISE shall issue the Sale Release Order/Delivery Order.

23.2 The delivery Order is an essential document for taking delivery.

23.3 Material shall be delivered only to the successful bidder or its duly authorised representative.

23.4 Authorised representatives shall carry identity proof and valid authorisation.

24. LIFTING / DELIVERY PERIOD

24.1 The successful bidder shall take delivery of the entire lot within **30 calendar days** from the date of Acceptance Letter/Sale Order, excluding the date of issue.

24.2 Extension may be granted only by the competent authority on applicable provision.

24.3 Partial lifting shall not be permitted.

25. GROUND RENT FOR DELAYED LIFTING

25.1 Where extension beyond the free delivery period is permitted, ground rent shall ordinarily be levied as per applicable provision.

25.2 Ground rent shall be recovered before further delivery.

25.3 Extension/waiver shall not be treated as a matter of routine.

25.4 Failure to lift after the permissible period may result in forfeiture and resale at risk and cost.

26. AS-IS-WHERE-IS / RISK

26.1 The sale is on AS-IS-WHERE-IS basis.

26.2 Description, quality and quantity are approximate.

26.3 The principle of caveat emptor shall apply.

26.4 The bidder shall have no claim for compensation merely because actual condition/quantity differs from the indicative description, subject to the specific provisions relating to actual short delivery under the 2024 Manual.

26.5 After acceptance, no claim based upon ignorance of the condition shall be entertained.

27. DISMANTLING / CUTTING / SORTING

27.1 No picking, choosing, sorting, welding, cutting, breaking or dismantling shall be permitted at NISE premises unless specifically authorised in writing.

27.2 No burning or unsafe recovery operation shall be permitted.

27.3 Where dismantling is specifically permitted, it shall be undertaken under NISE's supervision and at the bidder's risk and cost.

28. WEIGHMENT / COUNTING / DELIVERY RECORD

28.1 Material shall be weighed/counted before delivery as applicable.

28.2 Weighment shall be witnessed by:

- a. NISE representative;
- c. NISE security representative; and
- d. purchaser's representative, if present.

28.3 Where weighment is applicable, an authorised electronic weighbridge shall be used.

28.4 Weighment slips, gate passes and issue notes shall be preserved.

29. VARIATION IN QUANTITY

29.1 Actual quantity may vary from the indicative quantity.

29.2 Taxes attributable to short delivery/refund shall be dealt with in accordance with law.

30. DEFAULT, FORFEITURE AND RESALE

30.1 If the selected bidder fails to deposit SD/BSV or fails to lift the goods, NISE may:

- a. forfeit EMD/SD;

- b. cancel acceptance;
- c. terminate the sale;
- d. resell the material; and
- e. recover loss, where legally permissible.

30.2 Resale may be undertaken at the risk and cost of the defaulting bidder.

31. ENVIRONMENTAL COMPLIANCE, DATA SECURITY, ACCEPTANCE AND JURISDICTION

31.1 The successful bidder shall provide post-disposal environmental documentation in accordance with Annexure-E.

31.2 E-waste/PV/battery waste shall be transferred only through authorised channels wherever required.

31.3 The bidder shall not access, recover, copy, retain, transmit or disclose official/confidential information contained in data-bearing equipment.

31.4 NISE shall have the right to reject/cancel/withdraw any bid/lot in accordance with applicable rules and the Procurement Manual of Goods 2024.

31.5 Any dispute shall first be addressed through the applicable Government mechanism.

31.6 Subject to the foregoing, courts having jurisdiction over Gurugram, Haryana shall have jurisdiction to the extent legally permissible.

FINANCIAL BID FORM

Bid No.: _____

I/We _____ offer the following consolidated amount for the **entire composite lot**:

Particular	Amount
Consolidated Sale Price ₹	_____
GST, if applicable	As applicable
TCS, if applicable	As applicable
Other statutory dues	As applicable

Amount in words:

Rupees _____ only.

Declaration

I/We certify that:

1. the quotation is for the entire composite lot;
2. the offer is firm for 90 days;
3. I/we have inspected the material;
4. I/we accept the Reserve Price condition;
5. I/we accept the ATC;
6. I/we shall deposit SD and BSV within prescribed time;
7. I/we shall lift the entire lot within the prescribed period;
8. I/we shall comply with all environmental/tax requirements.

Bidder: _____

PAN: _____

GSTIN: _____

Authorised Signatory: _____

Date: _____

Seal: _____

ENVIRONMENTAL COMPLIANCE DECLARATION

I/We _____ declare that:

1. I/we shall comply with all applicable environmental laws;
2. I/we shall comply with E-Waste Management Rules, 2022;
3. I/we shall comply with Battery Waste Management Rules, 2022;
4. I/we shall comply with applicable PV waste requirements;
5. I/we possess all legally required authorisations;
6. I/we shall use authorised downstream recyclers/processors;
7. no waste shall be dumped or burnt;
8. all transportation shall be legally compliant;
9. records of disposal shall be maintained; and
10. documentary evidence shall be furnished to NISE.

Signature: _____

Name: _____

Designation: _____

Date: _____

Seal: _____

ANNEXURE-C**ENVIRONMENTAL AUTHORISATION / RECYCLER / PROCESSOR DETAILS**

Particular	Details
Bidder name	
Address	
PAN	
GSTIN	
CPCB/SPCB Registration	
Registration validity	
Nature of authorisation	
Recycler/Processor	
Address	
CPCB/SPCB No.	
Validity	
Waste category authorised	
Processing capacity	
Transporter	
Vehicle details	

Supporting certificates shall be enclosed.

POST-DISPOSAL ENVIRONMENTAL COMPLIANCE CERTIFICATE**Bid No.:** _____

I/We certify that the material collected from NISE has been handled, transported and processed/disposed of in accordance with applicable law.

Particular	Details
Sale Release Order	
Date of collection	
Material	
Quantity	
Transporter	
Vehicle No.	
Recycler/Processor	
Registration No.	
Date of receipt	
Processing certificate	

I/We certify that **no material** was:

- dumped;
- openly burnt;
- handed to an unauthorised entity; or
- processed contrary to applicable law.

Authorised Signatory: _____**Date:** _____**Seal:** _____

ANNEXURE-E

BID ACCEPTANCE AND UNDERTAKING

I/We _____ confirm that I/we have read and accepted:

- Bid;
- NIT;
- ATC;
- Annexures;
- Technical Specification;
- Environmental requirements;
- Payment conditions;
- SD/BSV conditions;
- 30-day delivery requirement; and
- all applicable statutory requirements.

I/We further undertake that:

1. the bid is for the entire composite lot;
2. the material is accepted on AS-IS-WHERE-IS basis;
3. inspection has been undertaken/fully offered;
4. all mandatory technical documents are genuine and valid;
5. all statutory registrations are valid;
6. all regulated waste will go through authorised channels;
7. full payment shall be made before release;
8. SD shall be deposited within seven calendar days;
9. BSV shall be deposited within the prescribed period;
10. the entire lot shall be lifted within 30 calendar days;
11. ground rent shall be paid where applicable;
12. no unauthorised dismantling shall be carried out;
13. no residual official data shall be accessed;
14. environmental documentation shall be furnished; and
15. false declaration may result in rejection/forfeiture and other lawful action.

Bidder: _____

Authorised Signatory: _____

Designation: _____

PAN: _____

GSTIN: _____

Date: _____

Seal: _____

ANNEXURE-F

TECHNICAL DESCRIPTION AND TECHNICAL/ELIGIBILITY COMPLIANCE MATRIX

PART-A – TECHNICAL DESCRIPTION OF MATERIAL

Sl.	Item	Approx. Qty.	Technical Description/Condition	Disposal Category	Mandatory Handling
1	Desktop	90	Obsolete/unserviceable used computer systems; mixed makes/models; working condition not guaranteed	E-Waste	Authorised e-waste channel
2	Monitor	47	Obsolete/unserviceable monitors	E-Waste	Authorised e-waste channel
3	Printer	30	Obsolete/unserviceable printers	E-Waste	Authorised e-waste channel
4	UPS Double Battery	33	Obsolete/unserviceable UPS with batteries	E-Waste/Battery	Separate lawful handling
5	UPS Single Battery	10	Obsolete/unserviceable UPS with batteries	E-Waste/Battery	Separate lawful handling
6	Telephone	75	Obsolete/unserviceable telephone instruments	E-Waste	Authorised channel
7	Keyboard	60	Obsolete/unserviceable keyboards	E-Waste	Authorised channel
8	Mouse	30	Obsolete/unserviceable mice	E-Waste	Authorised channel
9	PTZ Camera	12	Obsolete/unserviceable electronic camera	E-Waste	Authorised channel
10	TV 65 inch	1	Obsolete/unserviceable television	E-Waste	Authorised channel
11	Biometric	5	Obsolete/unserviceable biometric equipment	E-Waste	Data-security requirement
12	Media Converter	25	Obsolete/unserviceable networking equipment	E-Waste	Authorised channel
13	Laptop	4	Obsolete/unserviceable laptops	E-Waste	Data-security requirement
14	Speaker	4	Obsolete/unserviceable speakers	E-Waste	Authorised channel
15	Projector	3	Obsolete/unserviceable projectors	E-Waste	Authorised channel
16	Amplifier	2	Obsolete/unserviceable amplifiers	E-Waste	Authorised channel
17	Hall Speaker	8	Obsolete/unserviceable speakers	E-Waste	Authorised channel
18	Switch	9	Obsolete/unserviceable networking switches	E-Waste	Authorised channel
19	Card Printer	1	Obsolete/unserviceable card printer	E-Waste	Authorised channel
20	Firewall	1	Obsolete/unserviceable network equipment	E-Waste	Data-security requirement

21	Polycom with Camera	2	Obsolete/unserviceable video conferencing equipment	E-Waste	Data-security requirement
22	Server	1	Obsolete/unserviceable server	E-Waste	Data-security requirement
23	UPS Battery	15	Obsolete/unserviceable batteries	Battery Waste	Authorised channel
24	Wi-Fi Router	2	Obsolete/unserviceable networking equipment	E-Waste	Data-security requirement
25	Colour Printer	2	Obsolete/unserviceable printer	E-Waste	Authorised channel
26	HP Toner Q2612-12A	52	Obsolete/used toner cartridges	Electronic Consumable	Lawful disposal
27	HP LaserJet CC88AC	158	Obsolete/used toner cartridges	Electronic Consumable	Lawful disposal
28	HP LaserJet 77A	26	Obsolete/used toner cartridges	Electronic Consumable	Lawful disposal
29	Canon 337	58	Obsolete/used toner cartridges	Electronic Consumable	Lawful disposal
30	Brother B021	18	Obsolete/used toner cartridges	Electronic Consumable	Lawful disposal
31	HP LaserJet CB436AC	35	Obsolete/used toner cartridges	Electronic Consumable	Lawful disposal
32	Other old-model cartridges	40	Obsolete/used cartridges	Electronic Consumable	Lawful disposal
33	Networking Wire	Approx. 500 m	Old/obsolete networking cable	Scrap/Consumable	Lawful recycling
34	Damaged/obsolete Solar PV panels/modules	Approx. 2,050 Nos.	Damaged/obsolete PV modules	PV Waste	Applicable PV/e-waste compliance
35	MS Channel/Racks	Lot	Obsolete metal material	Metal Scrap	Lawful recycling
36	Misc. MS Scrap	Lot	Miscellaneous metal scrap	Metal Scrap	Lawful recycling
37	MS Frames/Door Shutters/Stand	Lot	Obsolete metal structures	Metal Scrap	Lawful recycling
38	DG Set approx. 5 KVA	2	Obsolete/unserviceable DG sets	Equipment	Fuel/oil/battery safety
39	Microwave	13	Obsolete/unserviceable microwave ovens	Equipment/E-Waste	Lawful disposal
40	Refrigerator	23	Obsolete/unserviceable refrigerators	Equipment/E-Waste	Refrigerant compliance
41	Cycling Machine	2	Obsolete/unserviceable exercise equipment	Equipment	Safe removal
42	Treadmill	2	Obsolete/unserviceable exercise equipment	Equipment	Safe removal
43	Leg Machine	1	Obsolete/unserviceable exercise equipment	Equipment	Safe removal

PART-B – BIDDER TECHNICAL/ELIGIBILITY COMPLIANCE

Sl.	Mandatory Requirement	Required Document	Bidder Compliance	Committee Verification
1	PAN	PAN Card		
2	GST	GST Certificate		
3	Constitution	Registration/Incorporation/Deed		
4	Authorised signatory	Authorisation/Board Resolution/POA		
5	EMD	₹1,41,500/- evidence		
6	ATC acceptance	Annexure-F		
7	Environmental declaration	Annexure-C		
8	Recycler/processor details	Annexure-D		
9	CPCB/SPCB registration	Valid Certificate		
10	E-waste authorisation	Valid Certificate, if required		
11	Battery-waste authorisation	Valid Certificate, if required		
12	PV-waste arrangement	Valid supporting document		
13	Downstream facility	Authorisation/undertaking		
14	No blacklisting	Declaration		
15	Inspection	Inspection declaration		
16	Composite lot	Acceptance		
17	As-is basis	Acceptance		
18	Full lifting	Undertaking		
19	Tax compliance	Declaration		
20	Data security	Undertaking		

TECHNICAL EVALUATION RESULT**Bidder:** _____**Technically Responsive:** YES / NO**Reasons, if Not Responsive:****Evaluated by:** _____**Date:** _____

ANNEXURE-G**DETAILED INVENTORY**

Sl. Description	Approx. Qty.	Category
1 Desktop	90	E-Waste
2 Monitor	47	E-Waste
3 Printer	30	E-Waste
4 UPS Double Battery	33	Battery-Waste
5 UPS Single Battery	10	Batter-Waste
6 Telephone	75	E-Waste
7 Keyboard	60	E-Waste
8 Mouse	30	E-Waste
9 PTZ Camera	12	E-Waste
10 TV 65 inch	1	E-Waste
11 Biometric	5	E-Waste
12 Media Converter	25	E-Waste
13 Laptop	4	E-Waste
14 Speaker	4	E-Waste
15 Projector	3	E-Waste
16 Amplifier	2	E-Waste
17 Hall Speaker	8	E-Waste
18 Switch	9	E-Waste
19 Card Printer	1	E-Waste
20 Firewall	1	E-Waste
21 Polycom Setup with Camera	2	E-Waste
22 Server	1	E-Waste
23 UPS Battery	15	Battery Waste
24 Wi-Fi Router	2	E-Waste
25 Colour Printer	2	E-Waste

Sl. Description	Approx. Qty.	Category
26 HP Toner Cartridge Q2612-12A	52	Electronic Consumable
27 HP LaserJet CC88AC	158	Electronic Consumable
28 HP LaserJet 77A	26	Electronic Consumable
29 Canon 337	58	Electronic Consumable
30 Brother B021	18	Electronic Consumable
31 HP LaserJet CB436AC	35	Electronic Consumable
32 Other old-model toner cartridges	40	Electronic Consumable
33 Networking Wire	Approx. 500 m	Electronic/Scrap
34 Damaged/Obsolete Solar PV Panels/Modules	Approx. 2,050 Nos.	PV Waste
35 MS Channel/Racks	Lot	Metal Scrap
36 Miscellaneous MS Scrap	Lot	Metal Scrap
37 MS Frames/Door Shutters/Stand	Lot	Metal Scrap
38 Diesel Generator approx. 5 KVA	2	Obsolete Equipment
39 Microwave	13	Obsolete Equipment
40 Refrigerator	23	Obsolete Equipment
41 Cycling Machine	2	Obsolete Equipment
42 Treadmill	2	Obsolete Equipment
43 Leg Machine	1	Obsolete Equipment

Note: Quantities are approximate wherever specifically stated. The bidder shall rely upon physical inspection and not merely the inventory description.

BID EVALUATION / H1 DETERMINATION SHEET

This internal evaluation sheet should be maintained in the disposal file.

Sl. Bidder	Technical Status	Financial Offer	Reserve Price Met	Rank
1	Responsive/Non-responsive ₹		Yes/No	
2	Responsive/Non-responsive ₹		Yes/No	
3	Responsive/Non-responsive ₹		Yes/No	

Certification

It is certified that:

1. technical/eligibility evaluation was completed before financial evaluation;
2. only technically responsive bidders were considered financially;
3. mandatory statutory/environmental documents were verified;
4. the bidder ranked H1 is the highest acceptable responsive bidder;
5. the Reserve Price condition was complied with;
6. the recommendation is submitted to the Competent Authority in accordance with applicable provisions.

Members of Evaluation/Disposal Committee

1. _____
2. _____
3. _____
4. _____
5. _____

POST-SALE DISPOSAL CLOSURE CHECKLIST

Requirement	Completed
Competent Authority approval	☐
Acceptance/Sale Order issued	☐
EMD received/adjusted	☐
SD @ 25% received	☐
BSV received	☐
GST/statutory dues received	☐
TCS dealt with	☐
Delivery Order issued	☐
Authorised representative verified	☐
Vehicle verified	☐
Weighment /counting completed	☐
Gate Pass issued	☐
Material fully lifted	☐
E-Waste certificate received	☐
PV-waste documentation received	☐
Battery-waste documentation received	☐
Environmental closure certificate received	☐
Sale account prepared	☐
GFR-11/required accounting record completed	☐
Disposal file closed	☐